NEW JERSEY CONVENTION & EXPOSITION CENTER

97 SUNFIELD AVE., EDISON NJ 08837

PHONE (732) 417-1400 *FAX (732) 417-1414*

BROADBAND CONNECTIVITY FORM

Advance Order- (24 days or more prior to set up) **$ 500.00 Per Line**

Late Order – (received 20 to 24 days prior to set-up) **$ 625.00 Per Line**

_____ lines @ $ 500.00

_____ lines @ $ 625.00

Sub-Total $_____

7% NJ Tax $_____

Total $ _____

***** The Broadband lines will be installed in the order in which fully paid orders are received. Full pre-payment is required prior to installation. Pre-payment may be made by check, money order, or credit card. (Visa, Mastercard, and American Express). To the NJ Convention & Expo Center.**

Please Note the following terms, conditions, instructions, and information:

1. **Please be advised that the Broadband service is connected by a third party provider and requires 20 business days for installation without exception, therefore, orders received beyond indicated deadlines may not be processed.**
2. **This service is charged on a flat rate basis however there may be additional charges if applicable.**
3. **This charge will be processed to the credit card provided immediately and any cancellation of this order will result in a penalty of 50% within 10 business days of event and full penalty of payment on site.**
4. **The Broadband connectivity equates to a 256k hookup however, this service is not guaranteed to be constant.**
5. **In the event the renter does not provide the necessary equipment, there will be no refunds or credits for lines that have been installed.**
6. **Any damage to the line will result in a penalty determined by third party provider which may result in additional charges.**

Event Name_____ Event Dates_____ Booth #_____

Company Name_____ Representative_____

Business Address_____City, State, Zip_____

Business Telephone ( )_____ Business Fax ( )_____

- **There will be a 50% cancellation charge applied to all orders.**

I AGREE TO THE TERMS AND CONDITIONS NOTED: (SIGNATURE)_____

** Credit Card information is required to secure all telephone lines regardless of payment format. No service will be installed without this information!

Credit Card Information: ****** (Must be provided)***

VISA_____ MASTERCARD_____ AMEX_____

Card Number_____ Exp. Date_____ Name_____

Billing Address_____City, State , Zip_____

I AUTHORIZE THE ABOVE CHARGES AS WELL AS ANY OTHER FEES RELATED TO THIS SERVICE

SIGNATURE _____ DATE / /